

Orientation Packet

Attached is the orientation packet. Please review all the documentation and make sure to sign the orientation form in the application packet. Below are the topics covered in orientation:

1. Timesheet and Errand form information
2. Reporting Instructions
3. Client's Rights and HIPAA
4. Job Descriptions (HM, PC, and Companion)
5. Effective Communication
6. Client Safety, Emergencies, and observing issues in the home
7. Elder Abuse and Neglect
8. Blood Borne Pathogens
9. TB Education

If you need more information on any topic or have questions, please contact your supervisor at 1-251-776-3725.