Sunbridge
home health care

PERSONAL CARE/HOMEMAKER/COMPANION/UNSKILLED RESPITE
Orientation Requirements

Activities of Daily Living	Completed	Date
Bathing (sponge bath or tub)		
Personal Grooming		
Personal Hygiene		
Proper Transfer Technique		
Assisting with Ambulation		
Toileting		
Feeding the Client		

Home Support	Completed	Date
Meal Preparation and Planning		
Cleaning		
Laundry		
Shopping (groceries and medication)		
Home Safety		
Household Management (bill paying)		
Maintaining Safe and Clean Environment		
Prompting Client of Medications		

Recognizing and Reporting Observation of Clients	Completed	Date
Home Safety		
Physical Condition and/or Change		
Mental Condition and/or Change		
Emotional Condition and/or Change		

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Record Keeping	Completed	Date
Correct Procedure for Signing Service Logs		
Written Summary for Service Provided		

General	Completed	Date
Needs of Client: Emotional, Physical, and Developmental		
Communication Skills		
Basic Infection Controls/Universal Standard		
First Aid Emergency		
Fire and Safety Measures		
Client Rights and Responsibilities		
HIPPA Policy		

Employee Signature:

Date:

Nursing Supervisor:

Date: