

Title of Position

Companion/Homemaker

Title of Immediate Supervisor:

Service Supervisor

Risk of Exposure to Bloodborne Pathogens:

HIGH

POSITION RESPONSIBILITIES

1. Follows the plan of care to help the client maintain good personal hygiene and maintain a healthful, safe environment. Is to provide ONLY those functions specified for each client.
2. Receives written instructions from the supervisor.
3. Has knowledge of the agency policy and procedures.
4. Is oriented and trained in all aspects of care to be provided to the client.
5. Is able to demonstrate competency in all areas of training for personal care.

COMPANION/HOMEMAKER MAY ASSIST CLIENTS WITH THE FOLLOWING ACTIVITIES

- A. Reminding client to take medication and opening the containers for the client.
- B. Housekeeping and laundry
- C. Reminding client to bathe and take care of person grooming and hygiene.
- D. Observation/supervision of snack, meal planning, and preparation and/or eating.
- E. Toileting and toilet hygiene
- F. Grocery shopping
- G. Assist with paying bills
- H. Observation/reporting home safety
- I. Assist with communication

JOB CONDITIONS

1. The ability to drive and the ability to access client's homes which may not be routinely wheelchair accessible are required.
2. Hearing, eyesight, and physical dexterity must be sufficient to perform a physical assessment of the client's condition and to perform client care/services.
3. On occasion, may be required to bend, stoop, reach, and move client weight up to 250 pounds, lift and/or carry up to 30 pounds.
4. Must be able to communicate clearly, both verbally and written.

EQUIPMENT OPERATION

1. Hand washing materials

QUALIFICATIONS

1. Must be free from health problems that may be injurious to clients, self, and co-workers.
2. Must comprehend the basics of housekeeping and meal preparation.
3. Must understand and respect clients, including ethics and confidentiality of care.

ACKNOWLEDGMENT:

Employee Signature:

Date: